

## CHAPTER XVI

### Section 4(1) (b) (xv) of RTIA 2005.

*The particulars of facilities available to citizens for obtaining information, including the working hours of a library or reading room, if maintained for public use.*

The Department is easily accessible to the public. The public can meet the Officers and staff and seek any information. All the employees have been directed to provide assistance to the public seeking information. Presently, there is no Library or Reading Room. The Office is open to visitors on obtaining entry passes on all working days from 10 A.M. in the morning till 2 P.M. in the evening.

Relevant information pertaining to the Department is available at the Departmental website: **[meghomeguards.gov.in](http://meghomeguards.gov.in)** and also readily available in all the unit offices from the designated Public Information Officers.